

How do I Apply for the SACC Grant and What is the Application Process?

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[The SACC application includes a field entitled “Indiana Department of Administration Bidder ID”.](#)

[Applicants should use their Bidders ID from their registration with the Secretary of State, as these are required to receive a grant.](#)

[Bidders IDs can be checked or created at https://www.in.gov/idoa/2464.htm](https://www.in.gov/idoa/2464.htm)
and Secretary of State registration can be checked or completed at
<https://inbiz.in.gov/BOS/Home/Index>

I am unsure how to respond to a question in the grant application. Who should I contact?

Do multi-site organizations apply under one application, or do I complete an application for each site?

The site says my program is not eligible for a SACC Grant. Who can I contact with questions?

How will I be notified if I am approved for the SACC grant?

If I receive the SACC grant when will I receive payment?

After I complete an application for my first site, how do I access applications for my other sites?

Grant Details FAQs

How can SACC grant funds be allocated?

- **Program Enrichment**

This may include the cost of developmentally appropriate activities to promote children's learning and development such as tutoring services, computer training, sports programming, performance arts, math, and science programming. The reimbursable expenses may include instructor fees (other than program staff) and consumable products used for program delivery.

- **Equipment**

Funds may be used to purchase developmentally appropriate equipment for children between the ages of 5-15. A single equipment purchase reimbursement may not exceed \$499. Grantees must keep an inventory including depreciation schedule on all equipment purchased with Federal or State Funds.

- **Staffing**

Funds may be used to pay for school-age program staff salaries not to exceed 90% of the actual staff cost.

- **Staff Development**

Funds may be used to provide the required 12 hours of in-service professional development. At least 50% of these training hours must be obtained from an outside source. Professional development must be related to providing services for children ages 5-15 and their families. Travel Expenses claimed cannot exceed .38 per mile and no out-of-state travel will be reimbursed.

What is required of me if my program accepts these funds?

Grantees have the responsibility to fully utilize their allocation, but must be careful not to exceed contract funds. Failure to fully utilize your allocation may result in a reduction of funding for the following contract year's allocation. In

addition, failure to fully utilize the funding awarded will result in written communication to the Superintendent of the served school corporation for those grantees who are providing care within a school site or to the Board of Directors for grantees providing care at a private location.

Grantees shall meet the following performance measures associated with the grant:

1. Grantees shall submit claims for reimbursement within 60 calendar days following the end of the month in which a cost was incurred.
2. Grantees shall utilize 100% of their allocation for each State Fiscal Year.
3. Grantees shall achieve a satisfactory or better rating on 85% of all completed family surveys at the middle and end of each program year.
4. Maintain LLEP/license

Do I have to pay back grant funds?

These funds are not considered a loan, and child care providers who comply with funding requirements will not be required to pay them back. However, funding recipients found to have violated the terms of the application process or attestation, or who are found to have provided false or misleading information to OECOSL regarding funding requirements, may be asked to repay funds, be deemed ineligible for future grant rounds, and/or be referred to Indiana's Family and Social Services Administration Audits Department for additional action.

How will I receive grant funds?

Payments for reimbursement are submitted through a claims process. Grantees shall submit claims for reimbursement within 60 calendar days following the end of the month in which a cost was incurred. For a timely payment, claims must be submitted no later than the 10th of the month.

Application Process FAQs

Is the online application the only way to apply?

Yes, the online application available is the ONLY method to apply for the funding.

What do I need to apply for the grant?

The following information is needed when completing the application:

1. Indiana Department of Administration Bidder ID
2. Business financial information
3. Details on all the individual programs sites that will be used for school age care

What is an Indiana Department of Administration Bidder ID?

The SACC application includes a field entitled “**Indiana Department of Administration Bidder ID**”.

Applicants should use their Bidders ID from their registration with the Secretary of State, as these are required to receive a grant.

Bidders IDs can be checked or created at <https://www.in.gov/idoa/2464.htm> and Secretary of State registration can be checked or completed at <https://inbiz.in.gov/BOS/Home/Index>

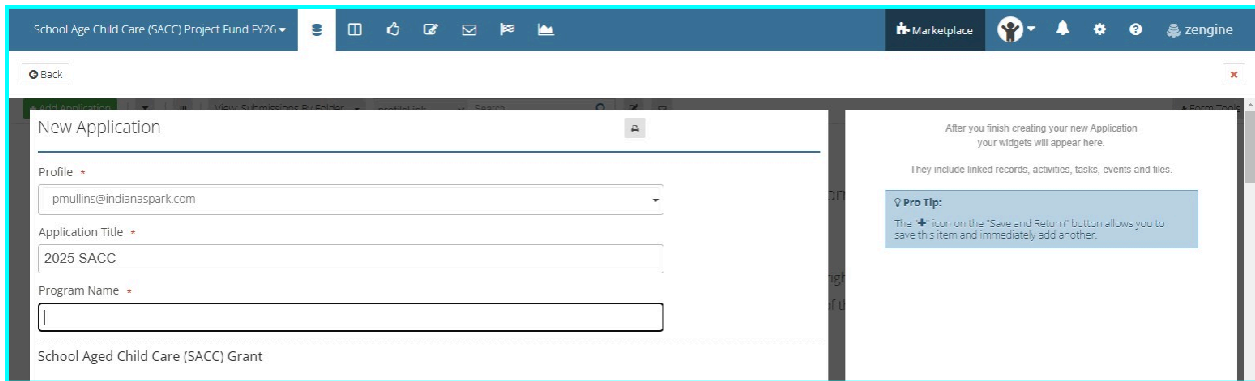
I am unsure how to respond to a question in the grant application. Who should I contact?

Schedule time to speak one-on-one and receive SACC Grant support from our SPARK Support Staff:

1. Visit our website at www.indianaspark.com.
2. Once you arrive on our website, click on “**SPARK Supports**” and select “**SACC Grant**”. You can then schedule a time for a one-on-one consultation with our support staff.
 - a. Visit <https://indianaspark.com/sacc-grant-support/> or SPARK Home page → SACC Support
3. Click on “**Schedule Your Support Session Here**”.
4. Select a date and time that works best for you and then select “**Confirm**”.
5. Enter your name and email address and your preferred meeting method: video or phone call
6. Select “**Schedule Event**”

Do multi-site organizations apply under one application, or do I complete an application for each site?

You will only need to complete one application for the organization. Type in the name of your program/organization. In the application under “Site Information”, you will be asked to list the name of your program’s site(s). If you have multiple sites, you will be able to provide site information and funding requests for each site. Please note that you can save and update your application and the according number of sites at any point, up until you click “Submit” on the application page.



The site says my program is not eligible for a SACC Grant. Who can I contact with questions?

Call the SPARK Help Desk at 1-800-299-1627

How will applications be scored?

The following are the application scoring sections:

- Technical Proposal Scoring is worth 85 points.
 - How will funds be used? (45 points)
 - This is the largest portion of scoring. Please be as detailed as possible when describing how the funds will be spent if awarded.
 - How will these funds alleviate gaps in services provided? (25 points)
 - Please describe how the funds can help address gaps (i.e. resource shortages by providing materials, staff, or technology, expand access or create programs for underserved populations, etc.)

Step 2: Qualitative Review (Technical and Grant Budget Proposals)

Proposals will be scored based on the submitted Technical Proposal and the Grant Budget Proposal as described. Applicants must submit all Attachments and exhibits listed in the Technical Proposal and Grant Budget Proposal section of the Grant Application. This scoring will have a maximum possible score of 85 points. Evaluations may include one or more rounds of grant proposal clarifications or discussions (oral and/or written) between the State and the applicant focused on the details of the Technical and/or Grant Budget Proposal. Note that Grant Budget Proposals will not be scored based on the grant funding amount requested, so long as the amount requested regardless of the number of program sites falls between \$10,000 and \$40,000 for one county.

- Priority Criteria (15 Priority points (5 points each) are given if at least one of the proposed sites of operation meets the criteria below.)
 - Operating as a school-based or non-profit program at a school site
 - Serving over 75% of families that are eligible for CCDF
 - Operating in a Rural Area

How will I be notified if I am approved for the SACC grant?

Recipients will receive an email of award from the SACC Manager after the awards are finalized.

If I receive the SACC grant when will I receive payment?

You will be required to submit your expenses within 60 days of the end of the month you are claiming for. and reimbursements are usually given within 30 days. The earlier the better in case there needs to be corrections.

After I complete an application for my first site, how do I access applications for my other sites?

You will only need to complete one application for the organization. Select all the child care facilities/sites you wish to apply for before starting your application.

Please note that once you have made your selection, you will not be able to return to this screen to add more sites.

