

# Welcome to the SDA 3 RAC Meeting!



# Purpose

SPARK needs you, your time, and your voice.

The purpose of the Regional Advisory Council is to strategically aid and advise SPARK Learning Lab about our services, so we can better support those who support Hoosier children and families.

We know your time is precious and thank you for joining us tonight.





# These Hoosiers are worth it...



# Meeting Overview

- Review Old Business
- New Business Items
  - Coaching and Training Hours
  - CCDF Intake Agent Feedback
  - SPARK Collaborations
  - I-LEAD Questions
  - COVID-19 Resources
- Public Comment
- Agreements and Action Items
- RAC Updates from around Indiana
- Agenda Items for Next Meeting

# RAC Member Introductions

- Name
- Organization name and role



## Review Old Business

- At the beginning of each meeting, the Council reviews action items and recommendations from the previous meeting and discusses progress made
- View meeting minutes for each SDA on the SPARK website  
<http://indianaspark.com/regional-advisory-councils/>



# Old Business – Mandatory Training Recommendations

Make language and labels clearer on ILP for “mandatory trainings” and make it easier for users find the trainings required for their program by reorganizing them or sorting them in accordance to the order they should be taken

See proposed changes on the following slide

Consider how to educate users on the filter functions that are currently available in ILP

Recommendation for Feedback:

Create a short video that is housed on the SPARK website and in My SPARK Learning Lab.

# PROPOSAL: Indiana Learning Paths Category Update under Mandatory

- PROPOSAL: Add sub-categories:

- Paths to QUALITY = filters course catalog based on those required for PTQ
- Licensing = filters course catalog based on those required for licensing

The screenshot displays the SPARK Learning Lab interface. The main content area shows two course listings. The first course, 'Indiana's Introduction to the Early Childhood and Out of School Learning Profession - Online Course Module 2 - Health', has a 'START' button and details: Modality (Online), Duration (4 Hours), and Credit Hours (4.00). The second course, 'Safe Sleep Practices: Implementation in Child Care Settings', also has a 'START' button and details: Modality (Face to Face), Duration (1 Hours), and Credit Hours (1.00). A red arrow points from the second course to the 'Licensing' sub-category in the sidebar. The sidebar on the right, titled 'Categories', lists various categories with counts and expand/collapse arrows. The 'Mandatory' category is expanded, showing 'Licensing' (2) and 'Paths to QUALITY' (2) as sub-categories. A red box highlights these two sub-categories. A red banner at the bottom of the course listings reads 'Testing database and not reflective of production data'.

Category	Count
Child and Youth Growi	20
Family and Communit	19
First Step Providers	24
Health, Safety and Nu	29
Leadership and Profes	9
Learning Environment	13
Mandatory	19
Licensing	2
Paths to QUALITY	2
Modality	104
Observation and Asse	9
Organizational Develo	13
PTQ Success	1



# Old Business – I-LEAD Related Recommendations

RAC members suggested that SPARK or partners provide training or a resource for directors so they can train new staff on how to use I-LEAD (example: a walk through video of I-LEAD)

SPARK is in the process of hiring a Leadership & Development Specialist to whom this recommendation will be provided. SPARK can provide more information in Quarter 3.

# Old Business – I-SAT Recommendations

Provide more guidance and detailed instructions on the printable I-SATs

SPARK is hiring a new Leadership & Development Specialist who has the responsibility of revising the I-SAT tools. This project is slated to begin as early as March.

Provide more messaging around how the I-SAT can help programs. Consider how to promote to Head Starts and other programs who already complete other assessments

SPARK is developing a video series about what SPARK Learning Lab is, what the I-SAT is, and how coaching works with SPARK. These videos are slated for release in the early Spring of 2021.



# Old Business – I-SAT Recommendations

When SPARK contacts programs who have completed the I-SAT, they should have recommendations about what the program should work on and then have a dialogue about goals and next steps, instead of only asking the program what they want to work on

1) SPARK has included in our procedures to have at least 3 recommendations ready when contacting a program post I-SAT that is based on the I-SAT responses. 2) As stated in the I-SAT Guide and the information that is available when starting the I-SAT assessment, after completing the I-SAT programs should take some time to reflect on their I-SAT responses and the materials that are provided after the I-SAT to drive the conversation when contacted by SPARK.



# Old Business

Questions?





New Business

# Coaching and Training Hours

From the Paths to QUALITY Policy Manual

*In-service type and topic training exclusions:*

- *First Aid*
- *CPR*
- *Universal Precautions*
- *The hours of coaching and technical assistance provided by the Paths to QUALITY™ system specialists/Coaches would not count toward meeting the in-service training requirements*
- *Paths to QUALITY™ Introduction Session*



# CCDF Intake Agent Feedback

[Update from OECOSL:](#)

**Maximus – (for clients/providers in Marion, Hendricks, Hamilton, Johnson, Grant, Madison, Howard, Clinton, Tipton, Blackford, Boone, Henry, Montgomery, Putnam, Morgan, Shelby and Hancock Counties only)**

Mondays - 1:30 p.m. – 4:30 p.m. Eastern Time

Tuesdays, Wednesdays, Thursdays and Fridays - 10:00 a.m. – 1:00 p.m. Eastern Time

LINK TO JOIN: [Click here to join the meeting](#) (same link for every day)



# SPARK Collaborations

This agenda item was brought forth by a RAC member who wants to discuss how SPARK and local entities can better collaborate to support programs.

Some reflective questions:

- How can SPARK and your local supporting agencies (i.e. CCR&R, UWCI, Infant Mortality, etc.) better coordinate?
- What feels siloed or disconnected?
- Are there duplicative services that cause confusion?

# I-LEAD Questions

- RAC members shared a couple of I-LEAD concerns in November. These issues included:
  - The consent form in I-LEAD currently sends out a 90-day notice before it is set to expire, but the system does not let users update the form at that time.
  - It is difficult when programs bring on new staff, who worked at other centers previously, to get their account transferred over to their new program in I-LEAD.



# COVID-19 Resources

53 Resources and articles in My SPARK Learning Lab including:

- Emergency Response Plan (response to EO 20-48)
- Guidance for Cleaning, Disinfecting and Health Screening Tips and Tools (Health & Safety)
- Be Well Indiana (Self-Care & Wellness)
- SPARK! Financial Health: Elements of Budget (Business)

# Public Comment

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- We want to hear from you!
- What questions/comments do you have for SPARK and the Council?



# Agreements

Based on what has been presented, RAC discussion, and public comment, what suggestions and perspectives need to be captured for SPARK Learning Lab or partners to consider?

Items from Old Business  
Coaching and Training Hours  
CCDF Intake Agent Feedback  
SPARK Collaborations  
I-LEAD Questions  
COVID-19 Resources  
Other Items



# SDA Map

## SDA 1 – Geminus

<http://ccrr.geminus.org/CCRR-Index.html>  
Phone: 219-757-1800

## SDA 2 – The Child Care Resource Network

[www.thechildcareresourcenetwork.org](http://www.thechildcareresourcenetwork.org)  
Phone: 765-742-7105  
Toll Free: 800-932-3302

## SDA 3 – Child Care Answers

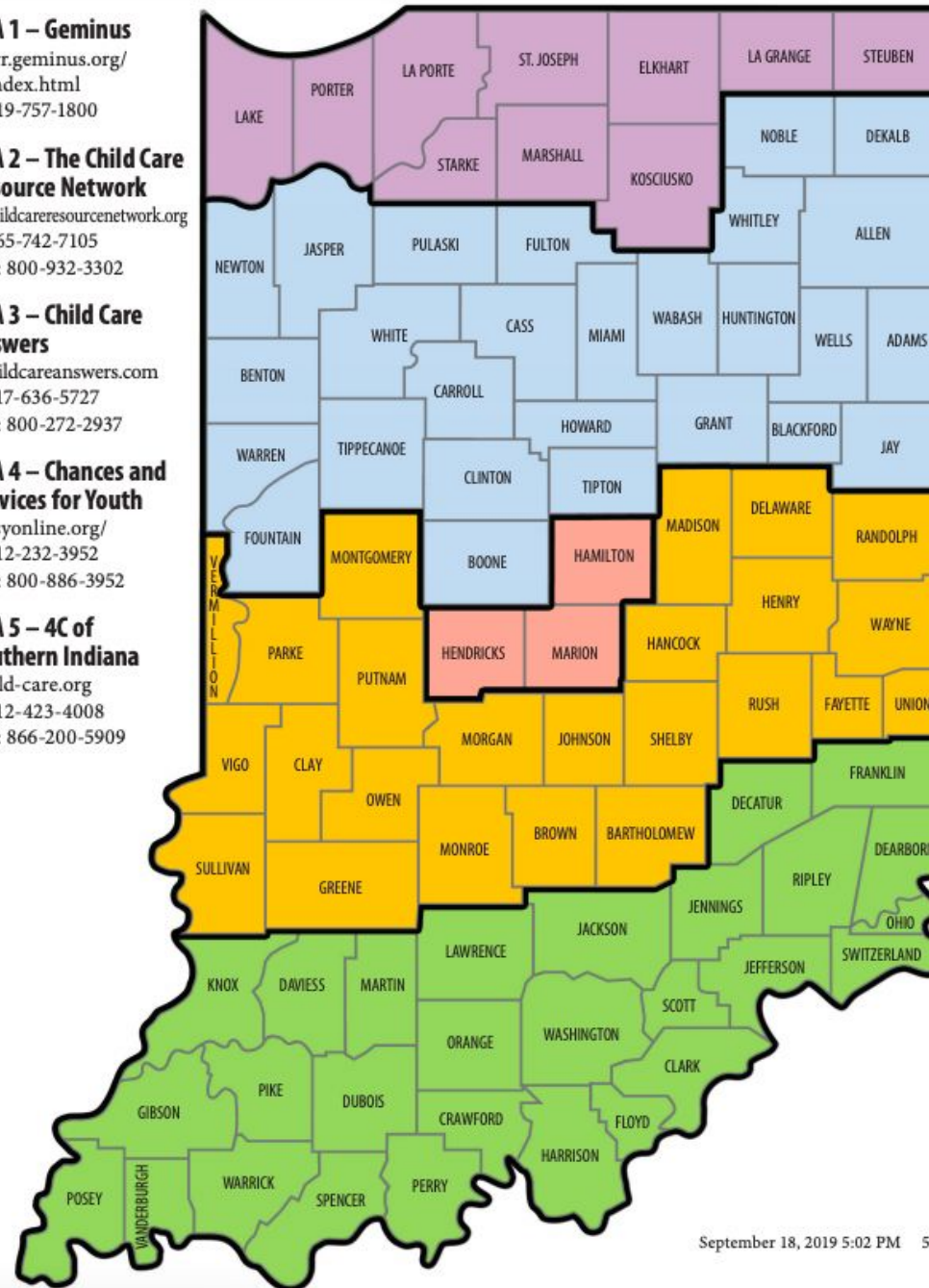
<https://childcareanswers.com>  
Phone: 317-636-5727  
Toll Free: 800-272-2937

## SDA 4 – Chances and Services for Youth

<http://casyonline.org/>  
Phone: 812-232-3952  
Toll Free: 800-886-3952

## SDA 5 – 4C of Southern Indiana

[www.child-care.org](http://www.child-care.org)  
Phone: 812-423-4008  
Toll Free: 866-200-5909



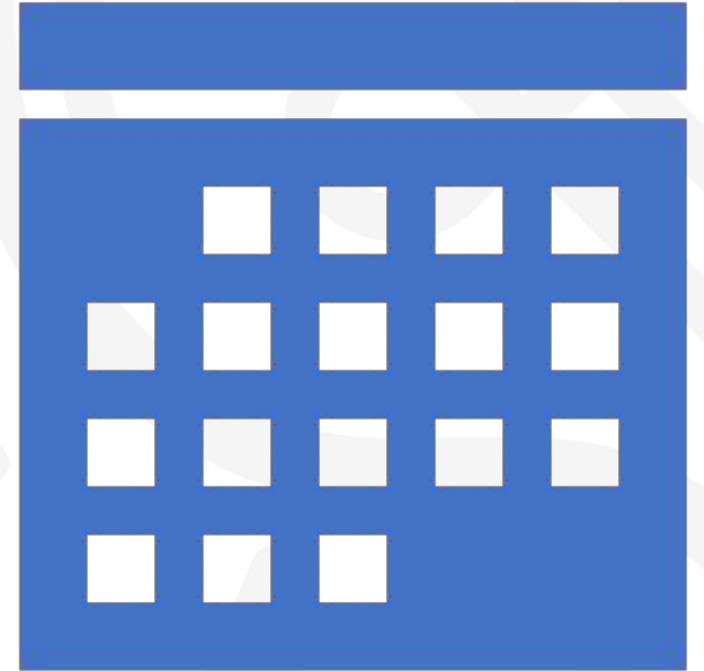
September 18, 2019 5:02 PM 5822

# RAC Updates from around Indiana

Region	February Agenda Topics
SDA 1	<ul style="list-style-type: none"><li>→ Discussion boards and engagement strategies</li><li>→ CPR training (concerns with access and requirements)</li><li>→ Content included in Modules 1-4</li><li>→ COVID-19 Vaccine</li></ul>
SDA 2	<ul style="list-style-type: none"><li>→ My SPARK Learning Lab update and new features</li><li>→ Help Desk data update</li></ul>
SDA 4	<ul style="list-style-type: none"><li>→ My SPARK Learning Lab update</li><li>→ SPARK Data Updates (insufficiencies, engagement with SPARK supports)</li><li>→ Regional cohort opportunities</li><li>→ Review of year 1 SPARK Annual Report</li></ul>
SDA 5	<ul style="list-style-type: none"><li>→ SPARK Data Updates (Help Desk, engagement with My SPARK Learning Lab engagement and other SPARK supports)</li><li>→ SPARK's Collaboration with other partners</li></ul>

# Meeting Schedule

- April 13th, 5:30-7:30pm ET
- August 10th, 5:30-7:30pm ET



# Agenda Items for Next Meeting



What topics and/or SPARK supports would the Council like to discuss in April?

# Stay Connected with SPARK

- Sign up for SPARK newsletter: <http://indianaspark.com/>
- Follow SPARK on social media!
  - [Facebook](#)
  - [Twitter](#)
  - [Instagram](#)
- Email [RAC@indianaspark.com](mailto:RAC@indianaspark.com) with questions



Let's Spark a Conversation!