

# Welcome to the SDA 2 RAC Meeting!



# Purpose

SPARK needs you, your time, and your voice.

The purpose of the Regional Advisory Council is to strategically aid and advise SPARK Learning Lab about our services, so we can better support those who support Hoosier children and families.

We know your time is precious and thank you for joining us tonight.



# These Hoosiers are worth it...



# Meeting Overview

- Review Old Business
  - COVID-19
- SPARK Project Spotlights
  - My SPARK Learning Lab
  - Help Desk Data Update
- Additional Public Comment
- Agreements and Action Items
- Agenda Items for Next Meeting

*\*Public comment will be heard after each agenda item*

# RAC Member Introductions

- Name
- Organization name and role



## Review Old Business

- At the beginning of each meeting, the Council reviews action items and recommendations from the previous meeting and discusses progress made
- View meeting minutes for each SDA on the SPARK website  
<http://indianaspark.com/regional-advisory-councils/>

# Old Business – Mandatory Training Recommendations

Make language and labels clearer on ILP for “mandatory trainings” and make it easier for users to find the trainings required for their program.

Recommendation:  
Split “Mandatory” into two sub-categories, Licensing and PTQ.

See visual on the following slide.

# PROPOSAL: Indiana Learning Paths Category Update under Mandatory

- PROPOSAL: Add sub-categories:
  - Paths to QUALITY = filters course catalog based on those required for PTQ
  - Licensing = filters course catalog based on those required for licensing

The screenshot displays the SPARK Learning Lab interface. The main content area shows two course listings. The first course, "Indiana's Introduction to the Early Childhood and Out of School Learning Profession - Online Course Module 2 - Health", is an online course with a duration of 4 hours and 4.00 credit hours. It includes a "START" button and a list of topics: "CDA01 Planning a safe, healthy learning environment" and "CKC 2 Health, Safety, and Nutrition". The second course, "Safe Sleep Practices: Implementation in Child Care Settings", is a face-to-face course with a duration of 1 hour and 1.00 credit hours. It also includes a "START" button and a list of topics: "CKC02- Health, Safety, and Nutrition" and "CDA01 - Plann". A red arrow points from the second course listing to the "Licensing" category in the sidebar. The sidebar on the right, titled "Categories", lists various categories with their respective counts and expand/collapse icons. The "Mandatory" category is expanded, showing "Licensing" (2) and "Paths to QUALITY" (2). A red box highlights these two sub-categories. A red banner at the bottom of the course listings reads "Testing database and not reflective of production data".

Category	Count
Child and Youth Growi	20
Family and Communit	19
First Step Providers	24
Health, Safety and Nu	29
Leadership and Profes	9
Learning Environment	13
Mandatory	19
Licensing	2
Paths to QUALITY	2
Modality	104
Observation and Asse	9
Organizational Develo	13
PTQ Success	1

# SPARK Resources on Indiana Learning Paths

- With the launch of My SPARK Learning Lab, SPARK's new online portal that provides a centralized access point for all universal supports from SPARK, Resources that have been added to Indiana Learning Paths will be phased out by end of March
- All Resource found on Indiana Learning Paths to date, and new resources moving forward will only be added to My SPARK Learning Lab
- This includes all Paths to QUALITY Support Tools



# Resources on My SPARK Learning Lab

- “PTQ Success Tools” Featured Topic provides a list of all tools
- If the article is a resource document, the file can be viewed in the right ‘Files’ component on desktop view and at bottom of article on mobile view

LEADERSHIP AND P...


**Paths to QUALITY™ Peer Mentoring Program**

The Paths to QUALITY™ Peer Mentoring Program is a standard for attaining/maintaining a Paths to QUALITY™ Level 4 rating. This resource gives an overview of the program.

🕒 Oct 8, 2020 · Knowledge

Title	Core Knowledge Area
Paths to QUALITY™ Peer Mentoring	6. Leadership and Professionalism

**Files (1)**

 **PTQ Peer Mentor\_FNL\_1.1...**  
Jan 25, 2021 · 220KB · pdf

[View All](#)

**Related Articles**

Paths to QUALITY™ Success Tool: Readiness C  
hecklists for Self-Assessment - Centers - Level 4

👁 158


Desktop view

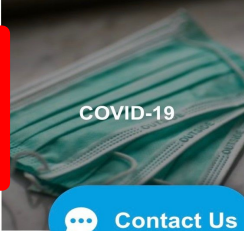
SPARK  
LEARNING LAB

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Knowledge Center Featured Topics

 **PTQ Success Tools**

 **COVID-19**

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Paths to QUALITY™ Peer Mentoring Program  
000002418 · Published · 10/8/2020, 9:49 AM

[Add to My Favorites](#)

6. LEADERSHIP AND PR...

**Paths to QUALITY™ Peer Mentoring Program**

2:14 Spanish Option No

URL Name  
Paths-to-QUALITY-Peer-Mentoring-Program


[Mentoring](#)

[6. Leadership and Prof...](#)

[PTQ Success Tools](#)

Was this article helpful?

**Files (1)**

 **4PTQSuccessPEERMENTORINGPROGRAM**  
Oct 27, 2020 · 220KB · pdf

**Related Articles**

Paths to QUALITY™ Success Tool: Readiness C  
hecklists for Self-Assessment - Centers - Level 4

**QUESTIONS? CALL THE**  
AT 1-800-299-1000

[Contact Us](#)

Mobile view

# Old Business – Fingerprinting Recommendations

Include the following in the SPARK fingerprinting resource: information about approved vendors; information about why fingerprinting is required, especially for school-based programs.

A first draft of the resource has been shared with Regional Advisory Council Members and feedback gathered. Our Compliance & Operations Specialist is embedding that feedback with more information from OECOSL before publishing in MSLL.

# Old Business – My SPARK Learning Lab Recommendations

Look into logistical changes that could be made that would allow users to move between the platforms (ILP, I-LEAD, My SPARK Learning Lab) without logging in and out.

This is not possible due to the limitations of the I-LEAD, Indiana Learning Paths, and My SPARK Learning Lab integration.

Explore ways to make the knowledge articles more accessible and streamline navigation.

SPARK is working with our Salesforce implementation partner, Venture Tech Group, on an on-going basis to continually improve the user's My SPARK Learning Lab and I-SAT experience. This is a topic of a conversation for our enhancement and would not be scheduled for release until June 2021.

# Old Business – COVID-19 Related Recommendations

There is a need for further guidance for programs related to how long staff and children should quarantine after being exposed to, or testing positive for, COVID-19. The RAC asked SPARK to follow-up on this need by either creating guidance or sharing this need with other relevant partners.

SPARK continues to promote the guidance provided by OECOSL. The most recent update is as of 12/11/2020 and can be found on the [OECOSL website](#) at the bottom of the page.  
[Positive Case Procedure](#)  
[Recording of most recent guidance](#)

# Old Business – COVID Updates and Resources

- What are your biggest challenges and concerns related to COVID-19?
- What relevant trainings and resources are you aware of that may be helpful to others in your region?

# Old Business

Questions?





## SPARK Project Spotlights

# My SPARK Learning Lab Engagement



*Launched via I-LEAD on  
November 2, 2020*

**1976**  
Unique Users

**3646**  
Unique Logins

**1314**  
Knowledge  
Center Searches

**34**  
Knowledge  
Articles Saved

**34**  
Chat  
Sessions

**46**  
I-SAT  
Submissions

# My SPARK Learning Lab

## Upcoming Enhancements

### I-SAT enhancements

- Ability to go back and view responses
- Ability to Save I-SAT in progress and re-start

### Groups

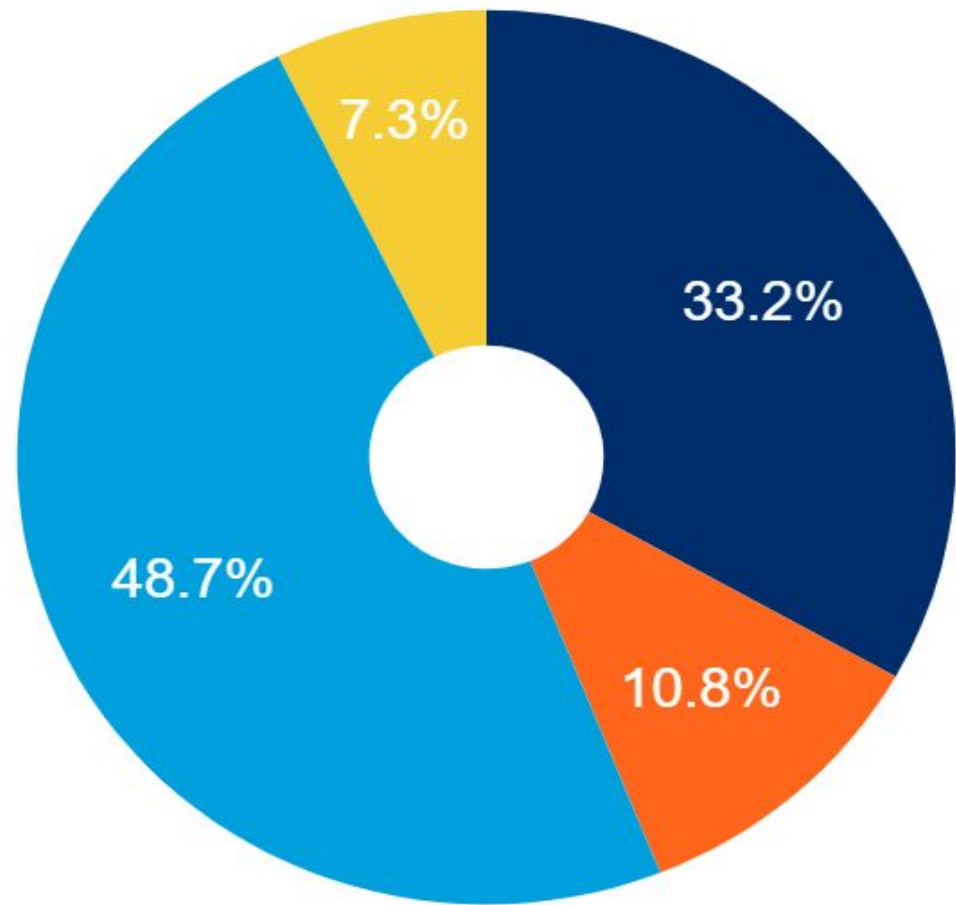
- Peer to peer discussion board experience

# My SPARK Learning Lab Feedback

- What feedback are you hearing from your network about My SPARK Learning Lab?
- What features are working well for providers?
- What challenges or issues are users experiencing?

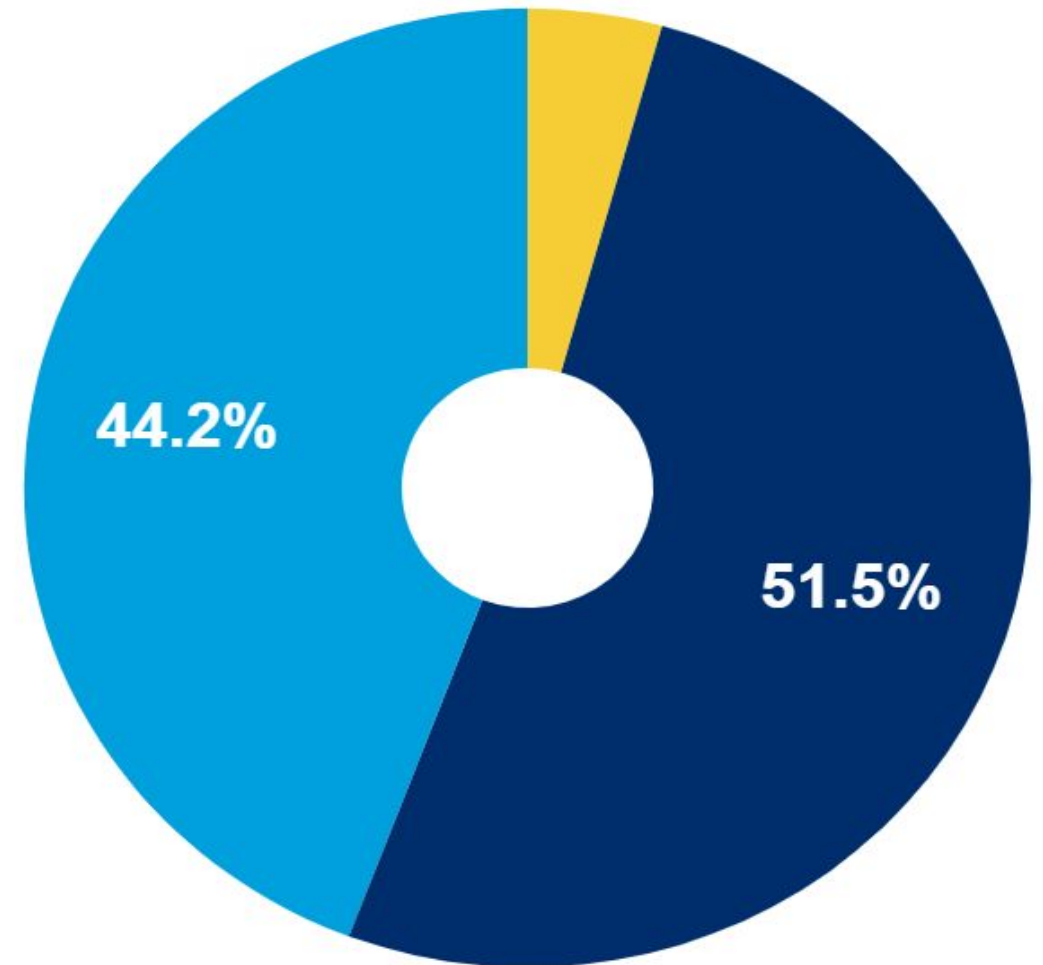
# Help Desk - Data Update

## Case Resolution Statistics



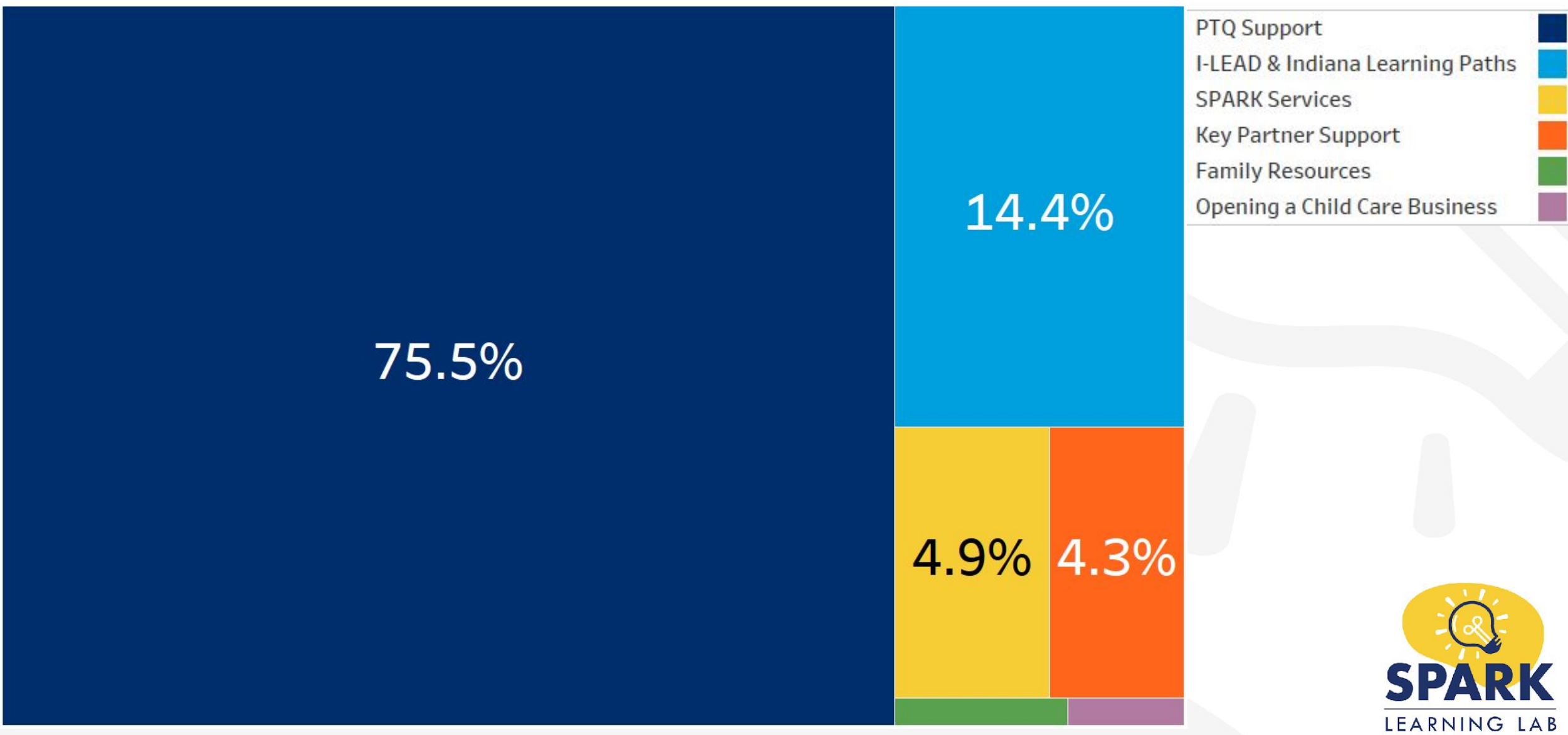
● First Call Resolution    ● Referral to Partner  
● Resolved by Coach    ● Support in Progress

## Cases by Support Channel



● Community    ● Email    ● Phone

# Quarter 1: Support Provided by Category



# Public Comment

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- We want to hear from you!
- What questions/comments do you have for SPARK and the Council?



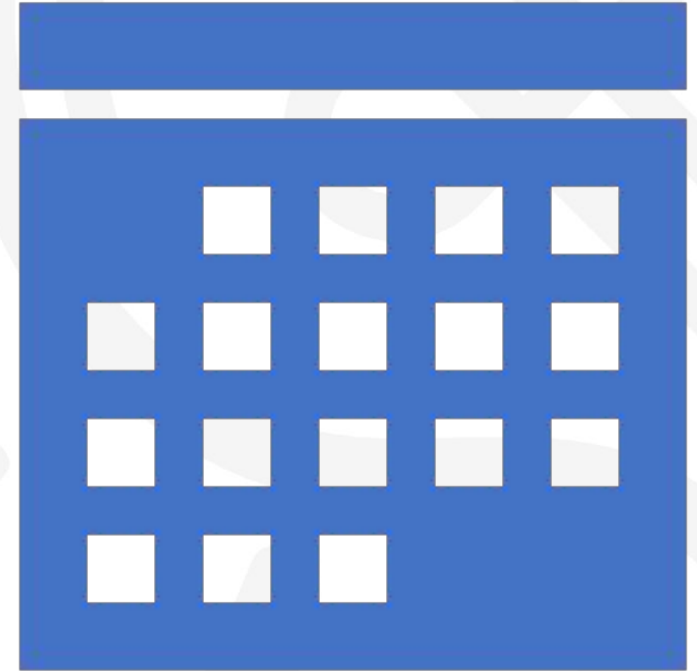
# Agreements

Based on what has been presented, RAC discussion, and public comment, what suggestions and perspectives need to be captured for SPARK Learning Lab or partners to consider?

Items from Old Business  
COVID-19  
My SPARK Learning Lab  
Help Desk Data Update  
Other Items

# Meeting Schedule

- May 11th, 6:00-8:00pm EST
- September 14th, 6:00-8:00pm EST



# Agenda Items for Next Meeting



What topics and/or SPARK supports would the Council like to discuss in May?

# Stay Connected with SPARK

- Sign up for SPARK newsletter: <http://indianaspark.com/>
- Follow SPARK on social media!
  - [Facebook](#)
  - [Twitter](#)
  - [Instagram](#)
- Email [RAC@indianaspark.com](mailto:RAC@indianaspark.com) with questions



Let's Spark a Conversation!