Welcome to the SDA 4 RAC Meeting!





Purpose

SPARK needs you, your time, and your voice.

The purpose of the Regional Advisory Council is to strategically aid and advise SPARK Learning Lab about our services, so we can better support those who support Hoosier children and families.

We know your time is precious and thank you for joining us tonight.

These Hoosiers are worth it...





RAC Membership Updates

As SPARK begins a new program year, we are happy to welcome several new members to the Regional Advisory Council! A current member list for each SDA can be found on the SPARK website:

http://indianaspark.com/regional-advisory-councils/

Members participated in two orientation sessions over the last two months.

The Council has selected a new Chair and Vice Chair for the coming year!

Meeting Overview

- RAC Membership Updates and Introductions
- Review Old Business
- SPARK Project Spotlights
 - My SPARK Learning Lab
- New Business Highlights from the Field
- Public Comment
- Agreements and Action Items
- Agenda Items for Next Meeting



RAC Member Introductions

- Name
- Organization name and role
- If you are a new or returning member
- Why you wanted to join the RAC





Review Old Business

- At the beginning of each meeting, the Council reviews action items and recommendations from the previous meeting and discusses progress made
- View meeting minutes for each SDA on the SPARK website http://indianaspark.com/regional-advisory-councils/



Old Business – Mandatory Training Recommendations

Offer Universal Precautions as an on demand training

An on demand Universal Precautions training is currently in development!

Explore how to connect with unlicensed programs popping up during COVID-19 and put them on pathways to compliance

SPARK will strategically work with coalition and community leaders over the next quarter to better understand this need and identify possible action steps.



Old Business - COVID-19 Related Recommendations

Prepare coaches to help programs address the behavioral needs of students

SPARK is including this focus in upcoming trainings for SPARK coaches.



Old Business – PTQ Rating Procedure Recommendations

Tailor reminder emails to include resources needed for individual programs

SPARK is exploring how to best tailor the messaging included in these emails.

Work with coalitions to promote this procedure

Over the next quarter, SPARK will work with coalition and community leaders to explore how they can help promote this procedure. Share data with RACs about the types of insufficiencies observed

SPARK will share this data with the RAC at a future meeting.



Old Business – Help Desk Recommendations

Ask caller about follow-up timeline during initial call

SPARK is considering this recommendation and exploring it internally.

Send customer satisfaction survey earlier

SPARK plans to implement this change.



Old Business – I-SAT Recommendations

Ask participants why they felt compelled to take the I-SAT

In future revisions of the I-SAT, SPARK will consider including this question.

Provide partners with an elevator pitch explaining the benefits

SPARK held partner engagement webinars in October and has provided a communication toolkit, that includes some I-SAT content.





Old Business

Questions?





SPARK Spotlights



Overview & Demo



Provides Hoosier early education and care programs the ability to:

- Complete the Indiana Self-Assessment Tool (I-SAT), a program-level assessment to help program leaders identify areas of growth and receive the support they need
- Access to our Knowledge Center which includes tools, templates, job aids and resources, and so much more
- Engage with the SPARK Learning Lab Support Team by chat, phone, or email



Indiana Self Assessment Tool (I-SAT)

- A tool that programs use to assess their own needs for TA support
- Results used by SPARK to help make decisions on providing supports
- Launched phase 1 in April 2020

Nov 2019 -Feb 2020

April 2020

July 2020

Nov 2020



I-SAT Available via Google Form; Complete via Live I-SAT Session with SPARK

I-SAT Available via
Google Form on
Indiana Learning
Paths →
Resources

I-SAT Available via new online portal "My SPARK Learning Lab"

What is the I-SAT?

- A program-level assessment for early childhood education and care programs in the state of Indiana.
- The I-SAT comprises seven (7) standards with a total of 50 quality items utilizing a rubric-based developmental continuum that offers a roadmap for advancing program quality from "Beginning" to "Excelling".
- The I-SAT quality continuum includes specific behaviors, benchmarks, and ultimately a scope and sequence a program can utilize to create a plan to improve quality.



What is the I-SAT?

- There are four (4) versions of the I-SAT, one for each program type with questions tailored for each:
 - Center-Based
 - Family Child Care Homes
 - Ministries
 - School-Based
- Printable I-SATs by Program
 Type available in Knowledge
 Center



Family Child Care I-SAT Program Assessment

Implementation Questions Aligned to PTQ and NAFCC Accreditation (0-5 Scale Scoring)

Each quality item includes a continuum of five (5) evidence that stack upon each other. Unless otherwise denoted with an Asterix (*), you must complete 1 before responding 2 and complete 2 before responding 3, and so on.

Standard 1: Child and Youth Growth and Development

Item/Indicator	Not Yet Started	Beginning	Developing	Emerging	Mastering	Excelling
Early Learning FOUNDATIONS	Not Yet Started	Lead Educator/ Caregiver receives approved training for Early Learning FOUNDATIONS	Any Assistant(s) receive approved training for Early Learning FOUNDATIONS	Lead Educator/ Caregiver and any Assistant(s) use the Early Learning FOUNDATIONS to design curriculum and learning environments foundations.	Lead Educator/ Caregiver and any Assistant(s) use the Early Learning FOUNDATIONS to implement responsive curriculum and learning environments.	Lead Educator/ Caregiver educates families on the Early Learning FOUNDATIONS, when applicable, and uses when discussing the individual child's development.
Program Response						

Comments



How does the I-SAT work with other recognition programs, like Paths to QUALITY?

- The I-SAT is designed to support programs along their quality improvement journey, including participation in Paths to QUALITY.
- The I-SAT is <u>NOT</u> intended to replace the Paths to QUALITY standards.



I-SAT Standards

- The I-SAT standards are directly aligned to Indiana's Core Knowledge and Competencies (CKC's) for Early Childhood, School-Age, and Youth Professionals.
- The seven CKCs make up the seven program quality standards in the I-SAT.

- 1. Child and Youth Growth and Development
- 2. Health, Safety and Nutrition
- 3. Observation and Assessment
- 4. Learning Environment and Curriculum
- 5. Family and Community Engagement
- 6. Leadership and Professionalism
- 7. Organizational Development and Administration



I-SAT Quality Items & Continuum

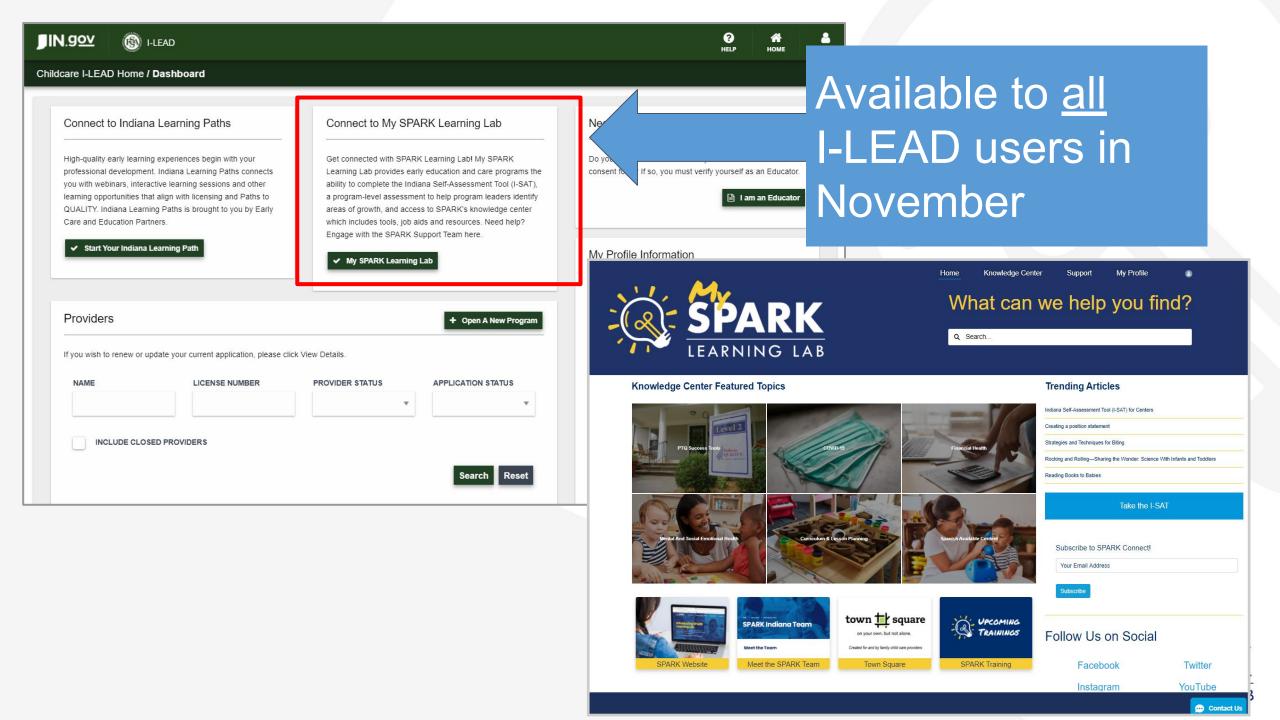
- Each quality standard includes at least one to several quality items.
- Each quality item includes a continuum of five (5) benchmarks that stack upon each other, unless otherwise noted.
- Each quality item has a continuum of benchmarks grouped into five (5) categories: Beginning, Developing, Emerging, Mastering, or Excelling.

Quality Item	Beginning	Developing	Emerging	Mastering	Excelling
Early Learning FOUNDATIONS	Lead Educator/ Caregiver receives approved training for Early Learning FOUNDATIONS	Any Assistant(s) receive approved training for Early Learning FOUNDATIONS	Lead Educator/ Caregiver and any Assistant(s) use the Early Learning FOUNDATIONS to design curriculum and learning environments foundations.	Lead Educator/ Caregiver and any Assistant(s) use the Early Learning FOUNDATIONS to implement responsive curriculum and learning environments.	Lead Educator/ Caregiver educates families on the Early Learning FOUNDATIONS, when applicable, and uses when discussing the individual child's development.



MY SPARK LEARNING LAB OVERVIEW





Home Page

- Get started with the I-SAT
- Browse Knowledge Center Featured Topic
- Search the Knowledge Center
- Connect with SPARK on Social Media
- Sign up for the SPARK Connect
- View Trending Articles
- Engage with the SPARK Support Team
- Access links to other SPARK supports
- Mobile-friendly



Contact Us



TAKE THE I-SAT





I-SAT

- Begin the I-SAT from the Home page or My Profile page
- My Profile page is encountered to collect details about program & selection of program type
- An introduction to the I-SAT is available to provide key details before getting started
- Links to Knowledge Center:
 - Full I-SAT Guide
 - Printable I-SATs by Care Type

Take the I-SAT

Introduction

What is the I-SAT?

The Indiana Self-Assessment Tool (I-SAT) is a program-level assessment for early childhood education and care programs in the state of Indiana.

The I-SAT comprises seven (7) standards with a total of 50 quality items utilizing a rubric-based developmental continuum that offers a roadmap for advancing program quality from "Not Yet Started" to "Excelling". The I-SAT quality continuum includes specific behaviors, benchmarks, and ultimately a scope and sequence a program can utilize to create a plan to improve quality.

There are four (4) versions of the I-SAT, one for each program type (Center-Based, Family Child Care Homes, Ministries,



LEARNING LAB

Begin Assessment

I-SAT Guide

- Provides program leaders with a step-by-step process in preparation for, completion of, and submission of their program's I-SAT
- Includes a Glossary of Terms and frequently asked questions (FAQs) regarding the I-SAT process
- Available in the Knowledge Center



Indiana Self-Assessment Tool (I-SAT)
Guide

QUESTIONS? CONTACT THE HELP DESK AT 1-800-299-1627

I-SAT

- You choose which sections and quality items to complete
- In this current phase, the I-SAT is intended to be completed in one sitting
- Selecting 'Submit Self-Assessment' sends responses to SPARK

Organizational Development

Quality items regarding Organizational Development and Administration

Related Quality Items

- Staff Qualifications
- In-Service Training
- > Program Evaluation & Strategic Planning
- Financial Health
- > Recruiting, Hiring & Retaining Staff
- Working Conditions

Would you like to complete the "Organizational Development and Administration" section?



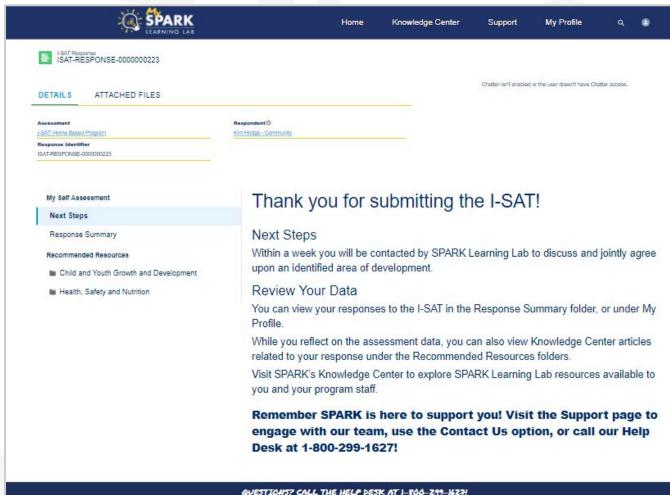


Questions? Call the Help Desk at 1-800-299-1627



Next Steps

- I-SAT data is available under **Response Summary**
- Knowledge Center **Recommended Resources** connected to I-SAT responses
- SPARK will make contact within 5 business days to discuss the program's goals and customize a support plan







I-SAT - Response Summary

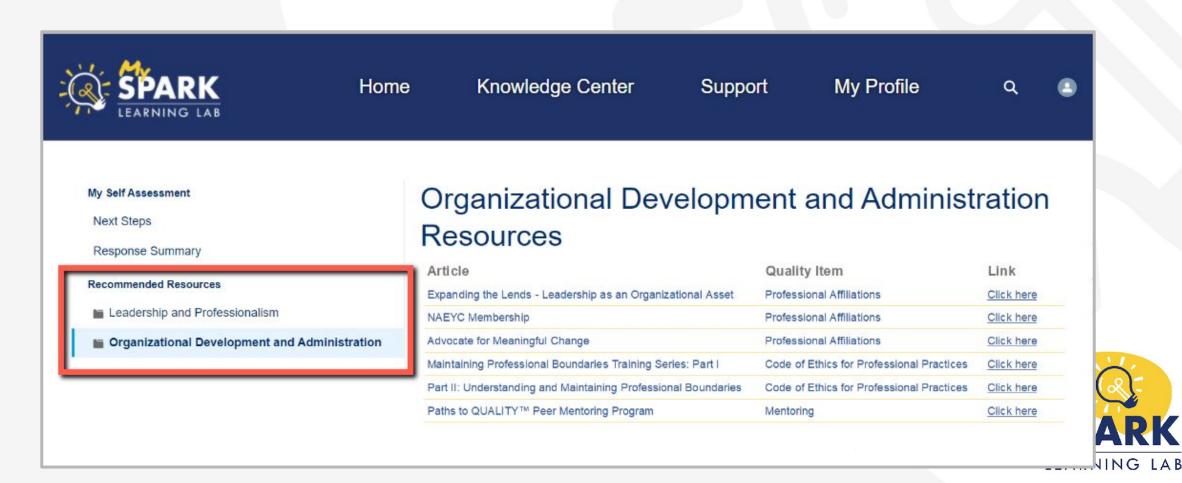
Review a summary of your I-SAT submission under Response Summary





I-SAT - Recommended Resources

View Knowledge Center articles that align to the I-SAT responses under **Recommended Resource**s



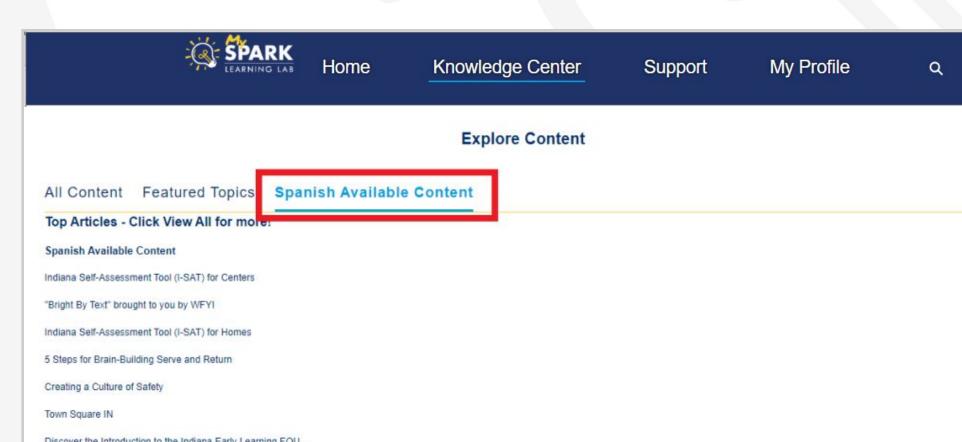
KNOWLEDGE CENTER





Knowledge Center

- Resources and training SPARK has developed or identified to support leaders and their program staff in their quality improvement journey
- Mapped to the I-SAT providing connection with key areas of focus
- All Content tab includes articles by CKC & I-SAT Quality Items
- Featured Topics
- Spanish Available Content



What's included in the Knowledge Center?

Resources

- PTQ Success Tools
- I-SAT Guide
- Printable I-SATs by Program Type
- Recorded webinars
- SPARK approved local, state and national websites

Support Articles

- Frequently Asked Questions (FAQs)
- Helpful tips to navigate My SPARK
 Learning Lab

Training

- SPARK On-demand, Face to face, and Live Webinar
- Partner offerings
- Available through Indiana Learning Paths

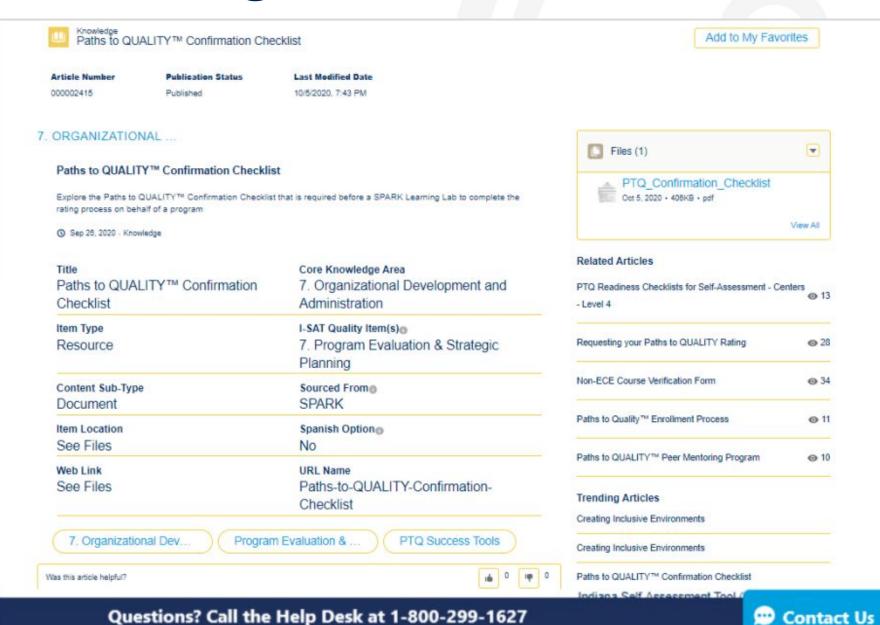
Learning Forums

- Live Webinar, Face to face and Discussion Boards
- Available through Indiana Learning
 Paths

LEARNING LAB

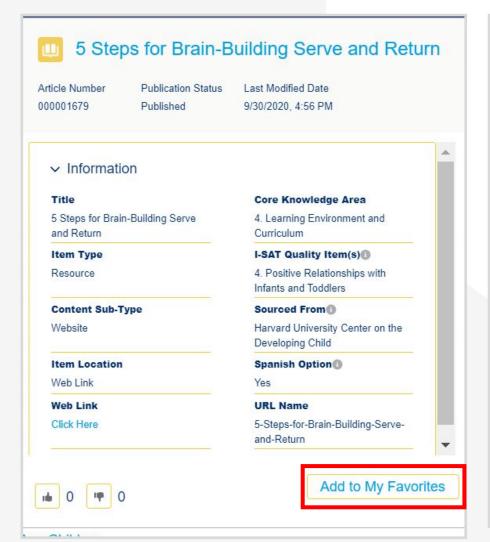
Knowledge Articles

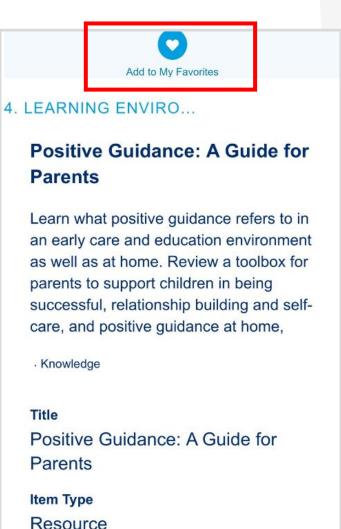
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- Item location
- CKC & Quality
 Indicator
- SourceOrganization
- Files
- Related Articles
- Add to My
 Favorites

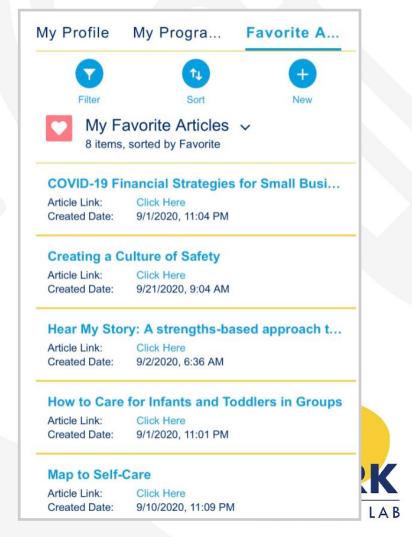


Favorite Articles

Save your favorites articles for easy access from the My Profile page







MY PROFILE



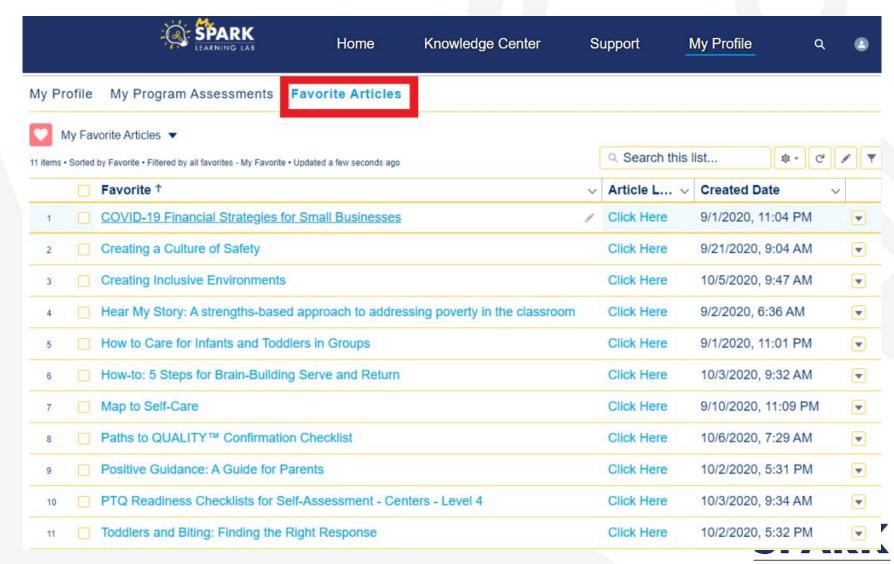






My Profile

- My Profile
 includes key
 details about
 the user and
 program
- My Program Assessments
- FavoriteArticles



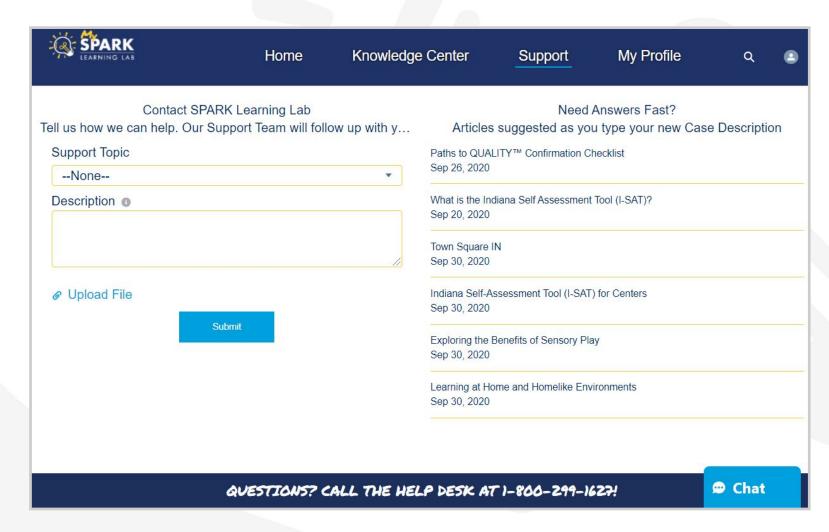
SUPPORT





Support

- Submit a support request or view the status of a pending request
- Upload files & request your
 Paths to QUALITY rating
- Chat is available during Help Desk hours:
 - Monday FridayAM 7 PM EST
 - Saturday10 AM 2 PM EST





DEMO + QUESTIONS





Highlights from the Field

What are you hearing from the field and programs in your community?

Local successes
Issues or concerns
News
Other updates





Public Comment

- We want to hear from you!
- What questions/comments do you have for SPARK and the Council?





Agreements

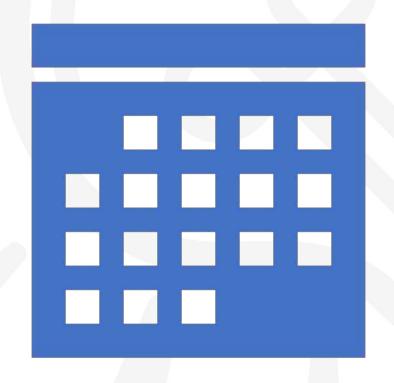
Based on what has been presented, RAC discussion, and public comment, what suggestions and perspectives need to be captured for SPARK Learning Lab or partners to consider?

Items from Old Business
My SPARK Learning Lab
Highlights from the Field
Other Items

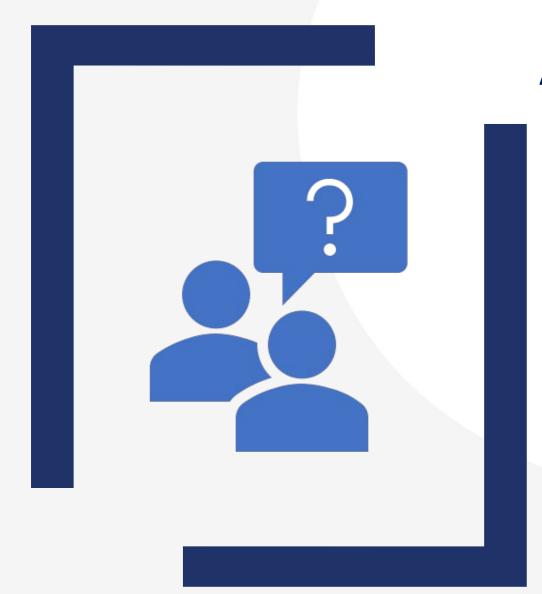


Meeting Schedule

- Tuesday February 2, 6:00-8:00pm ET
- Tuesday May 4, 6:00-8:00pm ET
- Tuesday September 7, 6:00-8:00pm ET







Agenda Items for Next Meeting

What topics and/or SPARK supports would the Council like to discuss in February?



Stay Connected with SPARK

- Sign up for SPARK newsletter: http://indianaspark.com/
- Follow SPARK on social media!
 - Facebook
 - <u>Twitter</u>
 - Instagram

• Email RAC@indianaspark.com with questions





Let's Spark a Conversation!