



**SPARK**

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LEARNING LAB

# SPARK Learning Lab!

SPARK CHANGE.

SPARK IMPROVEMENT.

SPARK CONVERSATION.

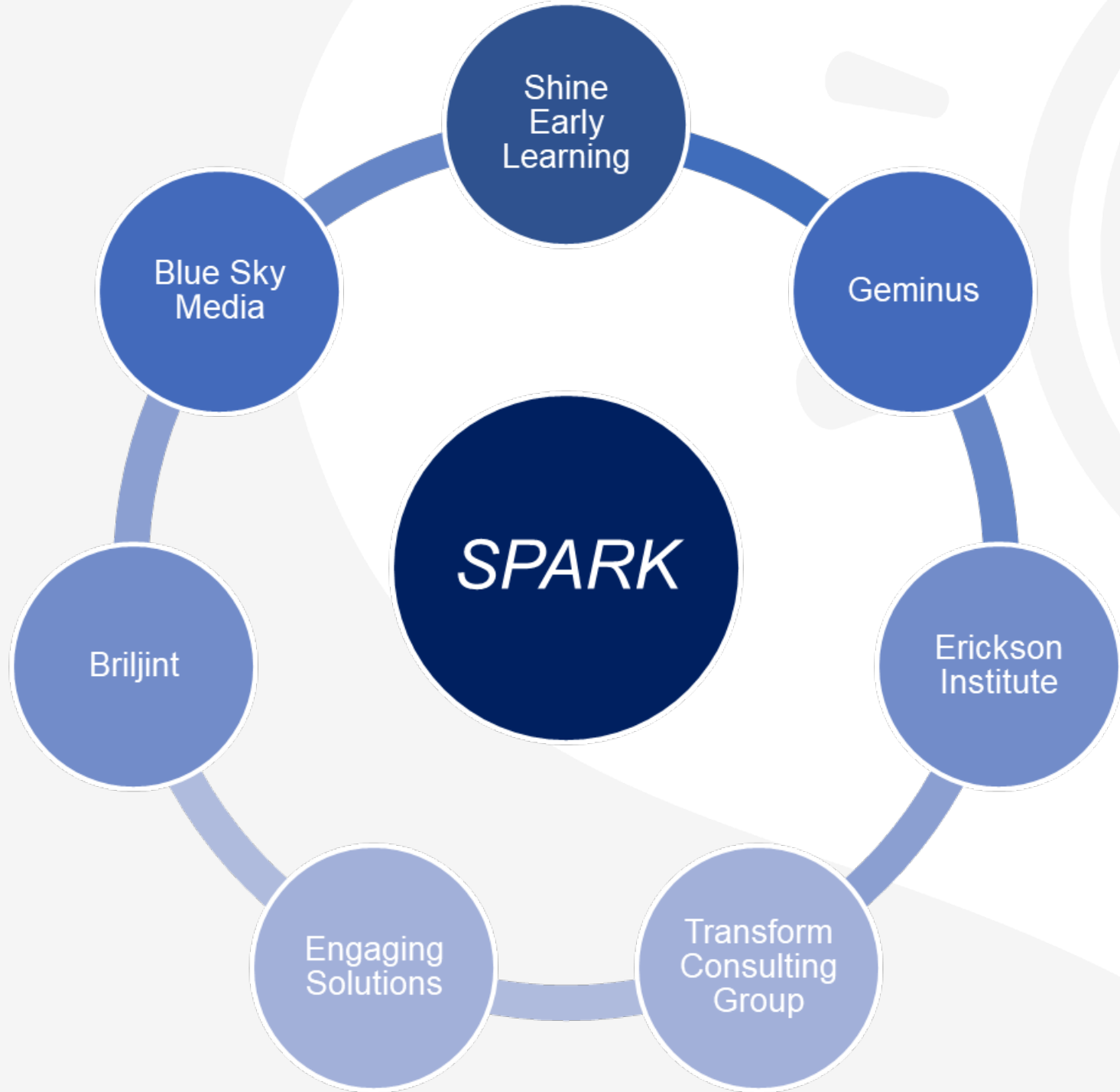
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**Self  
Performance  
Assessment,  
Resources &  
Knowledge**

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# Transform Consulting Group

- Stakeholder engagement and communication
- Data management and reporting
- Policies and procedures
- Facilitate the Regional Advisory Councils (RACs)-Main point of contact



**TRANSFORM**  
— CONSULTING GROUP —



# Introductions

- Name
- Organization name and role
- Stakeholder type (early care and education program, higher education, community partner, system partner)
- Why were you interested in joining the RAC?



# Purpose of the RACs

- To strategically advise and collaborate on the technical assistance support and approaches delivered by SPARK Learning Lab
- Councils will provide written feedback and recommendations on implementation activities
- Each of the five service delivery areas (SDAs) will have their own RAC

# SPARK Project Updates

1. Reflections on state update meetings/listening tours
2. Feedback/questions on mandatory trainings
3. Self-assessment update
4. Feedback on communication and outreach
5. SPARK staff update

# Reflections on State Update Meetings/Listening Tours

- What was helpful about the meetings held in July-October?
- What questions do you and other providers in your area still have about SPARK and this transition?





# Upcoming Listening Tours

- SPARK will be holding additional listening tours in first quarter of 2020
- Stay tuned for more information!
- We will look to the RACs to help get the word out!
- What is the best way to promote these meetings?
- What information would be helpful to share during the listening tours?
- How should the listening tours be structured?

## Mandatory trainings will be available during the transition

- Safe Sleep and PTQ Orientation available on Indiana Learning Paths AND limited in-person
- All current Indiana Learning Paths content will remain available
- In-person trainings will be available in all regions

# Feedback/Questions on Mandatory Trainings

- Find information about mandatory trainings:  
<http://indianaspark.com/mandatory-training-calendar/>
- What questions or concerns do you have about the mandatory trainings?

# SPARK Program Assessment Tool

- Can be completed by the Director, Owner/Lead Caregiver, Pedagogical Leader (a Coach, Master Teacher, Etc.), and/or Business Leader
- Requests demographic information to tailor the program leader's experience
- Aligned to Indiana's Core Knowledge and Competencies (CKC), Paths to QUALITY™ (PTQ) standards, and national accreditation standards

Please indicate your progress towards fully implementing the following:

Item	0	1	2	3	4
<b>Early Learning FOUNDATIONS</b>	<ul style="list-style-type: none"> <li>•Started</li> <li>•Not Yet Started</li> </ul>	<b>Leader receives approved training for Early Learning FOUNDATIONS</b>	<b>Teachers receive approved training for Early Learning FOUNDATIONS</b>	<b>Teachers use the Early Learning FOUNDATIONS to design curriculum and learning environments foundations.</b>	<b>Teachers use the Early Learning FOUNDATIONS to implement responsive curriculum and learning environments.</b>

Item	0	1	2	3	4
<b>Routines &amp; Transitions</b>	<ul style="list-style-type: none"> <li>•Started</li> <li>•Not Yet Started</li> </ul>	<p>Routines (e.g., meal times, handwashing) are included on the daily schedule.</p> <p>Routine tasks, mealtimes and transitions are rough, abrupt, and/or transactional (e.g., lack structure and meaningful teacher-child interactions).</p>	<p>Teachers teach and model the expectations for routines and transitions (e.g., we wash our hands, then sit at the table).</p>	<p>Teachers engage children during transitions (e.g., sing while waiting in line, pretend we are on a train to the playground) and teachers verbally prompt children about transitions before they occur.</p>	<p>Teachers use routines and transitions to embed learning opportunities for children (e.g., facilitate back and forth conversations during meals, have children count number of boys and girls going to the playground, etc.).</p> <p>Teachers utilize visual cues/schedules, so transitions are anticipated by children.</p>

# Program Assessment Next Steps

- The Center and Home program assessments are prepared for focus groups.
- The Ministry and School program assessments are in development.
- The program assessment will be rolled out throughout the state in phases beginning in March 2020.

# Feedback on Communication and Outreach

- Communication channels:
  - Website
  - Social media
  - Newsletter



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# Website

- Key Pages:
  - About SPARK
  - Timeline
  - FAQs
  - Training Calendar
  - RAC Information

# Introducing SPARK Learning Lab

As your new statewide technical assistance provider for Indiana early childhood education programs, SPARK Learning Lab is dedicated to advancing the quality of Indiana early education and care.

[About the SPARK Partnership](#)[View the Training Calendar](#)

# Timeline

## October

COMPLETE

**Mandatory  
Trainings Offered**[View the Calendar](#)

COMPLETE

**RAC Membership  
Applications**

## November – December

IN PROGRESS

**Hire/  
Onboard**

UPCOMING

**First Regional  
Advisory Council  
Meetings**

UPCOMING

**Pilot Self-  
Assessment**

# FAQs

## General Questions

- ▶ [What is SPARK Learning Lab?](#)
- ▶ [Where did the name SPARK come from?](#)
- ▶ [What kind of supports will SPARK provide?](#)
- ▶ [How do programs and providers get technical assistance and other supports from SPARK?](#)
- ▶ [When will I be able to get support from SPARK?](#)
- ▶ [Who is going to provide coaching and technical assistance while SPARK is ramping up?](#)
- ▶ [How will mandatory trainings be offered?](#)

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5 <b>Safe Sleep</b> <b>Bloomington/Monroe</b> Timing: 6-8 PM Exact Location: Monroe County Library, Auditorium	6 <b>Safe Sleep</b> <b>Fort Wayne/Allen (2)</b> Timing: 2-4 PM Exact Location: Fort Wayne Main Library, Room C	7	8	9 <b>Safe Sleep</b> <b>Lafayette/Tipton (2)</b> Timing: 9-11 AM Exact Location: Matchbox Meeting Space
10	11 Veteran's Day	12 <b>Safe Sleep</b> <b>Portage/Porter County</b> 6:30-8:30 PM Portage Library Meeting room A  <b>Universal Precautions</b> 6:30 - 7:30 PM Live Webinar via ILP	13 <b>New CD Inclusion</b> <b>Live Webinar &amp; PTQ Intro Session</b>  Timing: CD- Evening/ PTQ- Nap Time Live Webinar via ILP	14 <b>Safe Sleep</b> <b>Muncie/Delaware (4)</b> Timing: 1-3 PM Exact Location: Maring-Hunt Library, Muncie	15	16 <b>Safe Sleep</b> <b>Evansville (5)</b> 9:00-11:00 AM Vanderburgh Central Library - Browning Event Room B
17	18	19 <b>Safe Sleep</b> <b>Jeffersonville/Clark (5)</b> Timing: 5-7 PM Exact Location: Clarksville Branch Library, Room C	20 <b>Safe Sleep</b> <b>Lafayette/Tipton (2)</b> Timing: 6-8 PM Location: Matchbox Meeting Space	21	22 <b>New CD Inclusion</b> <b>Live Webinar &amp; PTQ Intro Session</b> Timing: CD- Evening/ PTQ- Nap Time Live Webinar via ILP	23
24	25	26 <b>Safe Sleep</b> <b>South Bend/St. Joseph (1)</b> Timing: 6-8 PM Exact Location: Jintown Early Head Start, Elkhart	27	28	29 Thanksgiving	30

You can register for all available in-person and online training sessions on Indiana Learning Paths. You must have an I-LEAD account to access Indiana Learning Paths.

If you have an I-LEAD account, visit [ilead.in.gov](http://ilead.in.gov) to log-in to your account and register for any training session through Indiana Learning Paths. If you do not have an I-LEAD account, visit [ileadhelp.org/article-categories/getting-started](http://ileadhelp.org/article-categories/getting-started) for more information on how to create one. Need more help? Contact the I-LEAD help desk at [ileadhelp.org](http://ileadhelp.org).

last updated:  
10/1/2019



# Next RAC Meeting

## RAC Meeting for SDA1

November 25, 2019 10:00 am EST

### Location:

United Way of St. Joseph County  
3517 E Jefferson Blvd South Bend, IN  
46615

*All Regional Advisory Committee meetings are  
open to the public.*

### Attend meeting remotely:

Screenshare link:

<https://zoom.us/j/224528310>

Phone:

+1 929 205 6099

Meeting ID: 224 528 310

## Meeting Agendas and Minutes

## Counties Included in SDA 1



# Website

What type of information would be helpful for SPARK to include on the website?

How can we promote the website to partners and programs?



# Social Media

- Follow us on Facebook, Twitter, and Instagram!

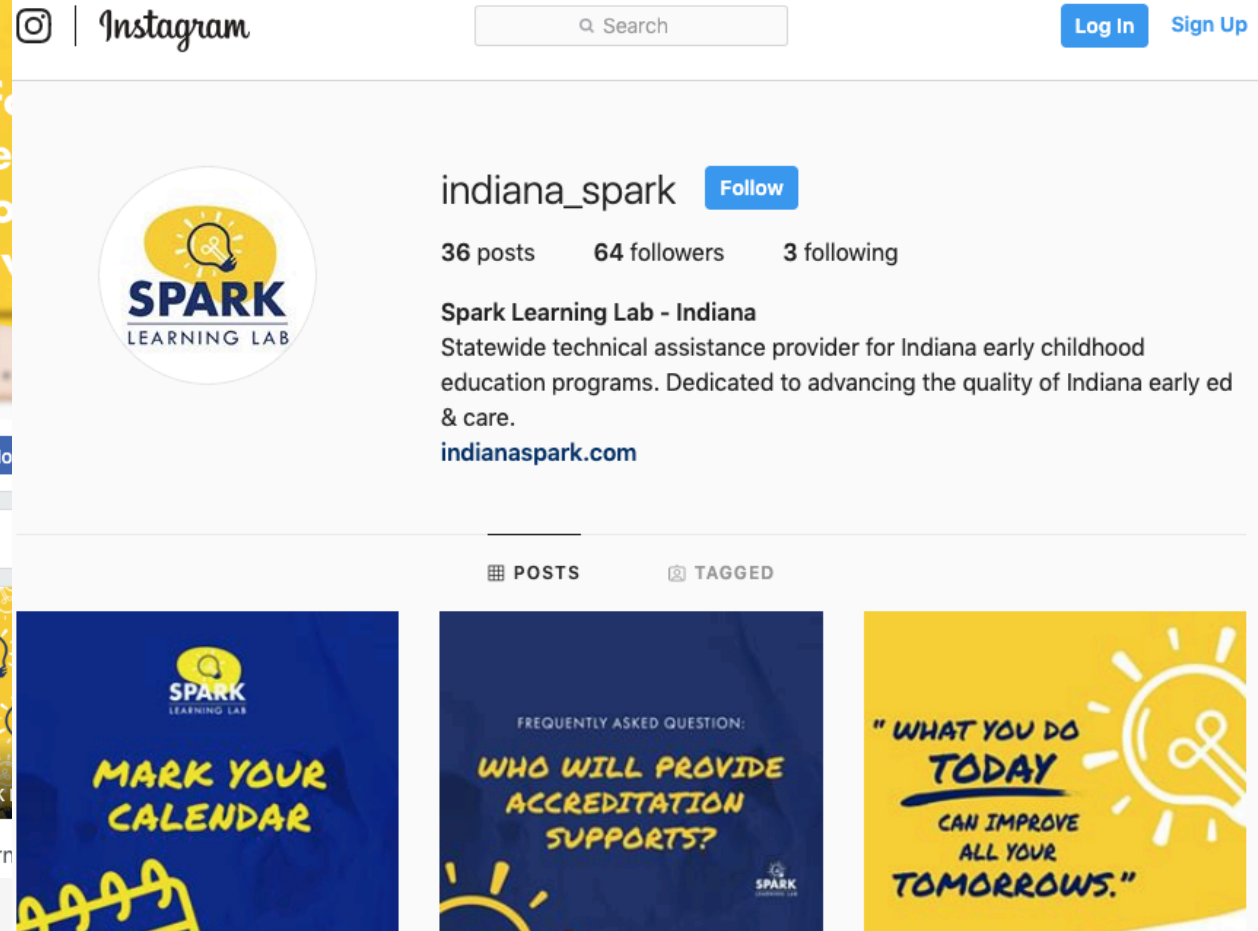


Twitter profile for Spark Learning Lab - Indiana (@indiana\_spark). The profile features a yellow header with a lightbulb pattern and the Spark Learning Lab logo. The bio states: "Spark Learning Lab - Indiana @indiana\_spark Indianapolis, IN indianaspark.com Joined September 2019 7 Following 18 Followers Followed by Transform Consulting". The profile is currently following the user. A tweet from November 15 is visible, titled "BIG NEWS!" and containing two points about RAC members and meetings. The tweet includes a link to indianaspark.com/regional-advis... and a "View" button.

**Spark Learning Lab - Indiana**  
@indiana\_spark  
Indianapolis, IN indianaspark.com Joined September 2019  
7 Following 18 Followers  
Followed by Transform Consulting

**Tweets** Tweets & replies Media Likes

**Spark Learning Lab - Indiana** @indiana\_spark · Nov 15  
**BIG NEWS!**  
1. We selected our #RAC members in every #SDA across IN. You can view the full list by clicking on your SDA at the link below.  
2. We have our 1st round of meetings scheduled & they're open to the public. Click on each event to view details.  
indianaspark.com/regional-advis...



Instagram profile for indiana\_spark. The profile features a yellow header with a lightbulb pattern and the Spark Learning Lab logo. The bio states: "Spark Learning Lab - Indiana Statewide technical assistance provider for Indiana early childhood education programs. Dedicated to advancing the quality of Indiana early ed & care. indianaspark.com". The profile has 36 posts, 64 followers, and 3 following. The profile is currently following the user. A grid of three posts is visible below the bio. The first post is a blue graphic with the text "MARK YOUR CALENDAR". The second post is a blue graphic with the text "FREQUENTLY ASKED QUESTION: WHO WILL PROVIDE ACCREDITATION SUPPORTS?". The third post is a yellow graphic with the text "WHAT YOU DO TODAY CAN IMPROVE ALL YOUR TOMORROWS." and a lightbulb icon.

**indiana\_spark** Follow  
36 posts 64 followers 3 following  
Spark Learning Lab - Indiana  
Statewide technical assistance provider for Indiana early childhood education programs. Dedicated to advancing the quality of Indiana early ed & care.  
indianaspark.com

**POSTS** TAGGED

**MARK YOUR CALENDAR**

**FREQUENTLY ASKED QUESTION: WHO WILL PROVIDE ACCREDITATION SUPPORTS?**

**"WHAT YOU DO TODAY CAN IMPROVE ALL YOUR TOMORROWS."**



# Social Media

What type of information would be helpful for SPARK to include on social media?

How can we promote these social media resources to partners and programs?

# Newsletter

- [www.indianaspark.com](http://www.indianaspark.com)
- What information would be helpful for SPARK to include in our newsletter?

## Sign Up For Our Newsletter

Sign Up



# Community Events

What community events are coming up in your region that SPARK could / should have a presence?

# Feedback on Communication and Outreach

- What is the best way for SPARK to communicate with programs in your region?
- What questions or concerns do you have about accessing resources and staying connected to SPARK?

# SPARK Staff Update

- SPARK plans to be fully staffed by January 13, 2020
- The website will be updated with new SPARK team members as they are hired



# SPARK Staff Update

- The following positions will be filled before the end of the year:
  - Coaching Managers
  - Infant/Toddler Specialist
  - Inclusion Specialist
  - School Age Specialist
  - Education (Preschool/Pre-K) Specialist
  - Operations & Compliance Specialist
  - Business Specialist
  - Communications Manager

# Chairperson and Vice Chairperson Selection

- Chairperson Responsibilities:
  - Work with TCG to establish meeting agendas
  - Preside over Council meetings
  - Provide leadership and guidance for the Council
- Vice Chairperson Responsibilities:
  - Preside over Council meetings in the chairperson's absence
  - Provide leadership and guidance for the Council

# Public Comment

**We want to hear from you!**





# Future Meeting Schedule

- The Council will meet quarterly
- Discuss potential times/dates



# Stay Connected!

- Sign up for SPARK newsletter: <http://indianaspark.com/>
- Follow SPARK on social media!
  - [Facebook](#)
  - [Twitter](#)
  - [Instagram](#)
- Attend the upcoming Listening Tours
  - There will be at least one in every SDA

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Let's Spark a Conversation!